

Barnacre-with-Bonds Parish Council

MINUTES

Of the Parish Council Meeting which took place at Barnacre Memorial Hall on Wednesday 14th September 2022. 7.30pm immediately following the Annual meeting.

Councillor Commander opened the meeting and read out the proclamation of accession as follows:

“Whereas it has pleased almighty God to call to his mercy our late Sovereign lady Queen Elizabeth II of blessed and glorious memory, by whose decease the Crown of the United Kingdom of Great Britain and Northern Ireland is solely and rightfully come to the Prince Charles Philip Arthur George.

We, therefore, the lords spiritual and temporal of this realm, and members of the House of Commons, together with other members of Her late Majesty’s Privy Council, and representatives of the realms and territories, aldermen, and citizens of London and others, do now hereby, with one voice and consent of tongue and heart, publish and proclaim that the Prince Charles Philip Arthur George, is now, by the death of our late Sovereign of happy memory, become our only lawful and rightful liege lord, Charles III, by the grace of God, of the United Kingdom and Northern Ireland, and of his other realms and territories, King, head of the Commonwealth, defender of the faith, to whom we do acknowledge all faith and obedience with humble affection, beseeching God, by whom kings and queens do reign, to bless His Majesty with long and happy years to reign over us”.

1. Present: Parish Councillors Commander (Chair), Forshaw, Gorst & Ibison.
Apologies: Councillor Fennell, Howell & Marsh, all of whom had work commitments.
2. Minutes from the regular meeting held on 15th June 2022 & the extra ordinary meeting held on 25th August were discussed. **It was resolved that the Chair would sign the minutes as correct records.**
3. **Declarations of interest – None.**
4. **Period of public discussion / chance to review Clerk’s report / receive updates from Police, Borough & Parish Councillors re meetings, groups, visits, training courses etc** - The meeting was adjourned at 7:35pm:
Councillor Ibison reported that the Chief Executive of Wyre Council has announced his retirement after 38 years. The process to appoint a new Chief Executive has commenced.
Clerk wished to note letters of thanks had been received for the donations from North West Stages Car Rally that were given in June to Calder Vale War memorial fund, Bowland Mountain Rescue and Barnacre Memorial Hall.

Meeting reconvened at 7:40pm.

Signed Date

5. **Option to opt out of the SAAA central procurement and appointment scheme / appointing an external auditor for the next 5 years**

Under the Local Audit (Smaller Authorities) Regulations 2015, SAAA is responsible for appointing external auditors to all applicable opted-in smaller authorities, for setting the terms of appointment for limited assurance reviews and for managing the contracts with the appointed audit firms. Smaller authorities are those whose gross annual income or expenditure is **less than £6.5 million**.

The next 5-year appointing period runs from 2022-23 until 2026-27 and SAAA has undertaken a procurement exercise to appoint auditors to each County area from 1 April 2022. Now that the submission deadline for the 2021-22 Annual Governance and Accountability Returns has passed, there is now the option to opt-out of the next round of 5-year audit appointments.

All authorities require an appointed external auditor even if the authority meets the criteria to qualify for exemption. During the previous 5-year period all smaller authorities were 'opted-in' to the central procurement regime managed by SAAA - no authority decided to 'opt-out' and follow the various complex procedures required under statute to appoint their own external auditor. This was discussed and **it was resolved that the Parish Council would remain opted in.**

6. **Climate Change**

Councillor Commander and Ibison met with Kate Gilmartin (Community energy investment lead for Lancashire County Council) and discussed potential future schemes to provide alternative energy at The Almshouses and in Calder Vale village where there are still many houses on solid fuel. Subsequently, an application was submitted to Electricity North West (scoping exercise). Application is still pending. If it is successful, a feasibility study will be one of the next steps.

7. **Planning applications / appeals / other planning matters**

- a. Planning application 22/00362/FUL – Single storey rear extension @ Byerworth Barn, Byerworth Lane. This was discussed and **it was resolved that there were no comments.**
- b. Certificate of lawfulness 22/00638/LAWE – Certificate of lawfulness (existing) for use of existing agricultural works dwelling to open market non-agricultural occupancy dwelling, in breach of conditions attached to planning consents 2/6/2214 and 02/01/00268 @ High Meadows, Reservoir Road. This was discussed and **it was resolved that there were no comments.**
- c. Planning application 22/00591/FUL – Erection of porch & covered amenity area to front @ 4 Burnside Avenue, Calder Vale. This was discussed and **it was resolved that there were no comments.**

Signed Date

- d. Planning application 22/00668/FUL – Erection of a single storey side extension (following demolition of existing single storey side extension) @ 20 Burnside Avenue, Calder Vale. This was discussed and **it was resolved that there were no comments.**
- e. Planning application 22/00572/FUL – Single storey side & rear extension to link property with the existing detached garage & conversion of the existing garage into ancillary living @ 1 Cherry Hills Close, Bowgreave. This was discussed and **it was resolved that there were no comments.**

8. Financial transactions

It was resolved that the Chair would sign the bank statements showing the following transactions being authorised:

Date of Bank statement	Paid IN / OUT	Paid on	Paid to	Amount £	Payment method
10 June '22	OUT	18 May	Mrs N Mason (Clerk salary)	407.87	SO
10 June '22	OUT	01 June	Easy websites	27.60	DD
10 June '22	OUT	08 June	Mrs N Mason (top up for MS365 Subs)	52.81	FP
08 July '22	OUT	20 June	Mrs N Mason (Clerk salary)	407.67	SO
08 July '22	OUT	22 June	Autela payroll (inv 9010)	64.04	FPO
08 July '22	OUT	22 June	Zurich (insurance)	326.94	FPO
08 July '22	OUT	22 June	LALC (annual subs)	447.14	FPO
08 July '22	OUT	22 June	Barnacre memorial hall donation	125.00	FPO
08 July '22	OUT	22 June	Calder Vale war memorial fund donation	125.00	FPO
08 July '22	OUT	22 June	Bowland mountain rescue donation	250.00	FPO
08 July '22	OUT	01 July	Easy websites	27.60	DD
10 August '22	OUT	13 July	HMRC	3.80	FP
10 August '22	OUT	18 July	Mrs N Mason (Clerk salary)	407.87	SO
10 August '22	OUT	01 Aug	Easy websites	27.60	DD

CHQ – Cheque. SO – Standing Order. DD – Direct Debit. BACs – Bankers' Automated Clearing System. BGC – Bankers Giro Credit. FP – Faster payment.

9. Bank statement

The current bank balance is £8,842.40. **It was resolved this be noted.**

Signed Date

10. Retrospective payments for authorisation

Payment method	To pay	For	Amount £
BACs	HMRC	Q1 (April '22 – June '22)	3.80
BACs	HMRC	Q2 (July '22 – Sept '22)	3.80
BACs	Autela payroll	Q2 payroll process (invoice 9966)	51.61
BACs	LALC	Annual subscription 2022/23	447.14

It was resolved that the above payments be authorised.

11. Next meeting

The next meeting of the Parish Council will take place on Wednesday 16th November 2022.

Meeting closed at 7:50pm.

Signed Date